



1. Plan

- Define what 'good' looks like for your business, and how you will achieve that.
- Structure your role and that of other directors so that you can best consider and resource safety.
- Set clear expectations for senior managers so they understand your intention.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
DEFINE YOUR VISION AND PLAN TO ACHIEVE IT			
1. Have you defined your safety Vision with input from your senior managers? The safety vision is a motivating statement that captures the way, the who the where and the why you do things.			
2. Have you worked with senior managers to develop clear objectives to guide operational activity?			
SET OBJECTIVES AND KPI's			
3. Have you defined organisational level roles and responsibilities regarding safety vision and objectives?			
RESOURCE SAFETY			
4. Do you work with senior management at an organisational level to identify and plan financial, physical, training and equipment resources needed for achieving safety vision and objectives?			
5. Do your sites keep everyone safe and healthy including all visitors and other members of the public?			

2. Motivate

This means being seen by your senior managers, workers and contractors to be taking an interest in them and their safety, and holding them accountable for doing the same. At this level effective leadership in safety requires looking outside your business, into the sector and the community, and using your influence to make a positive impact beyond your business footprint.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
BE SEEN ON SITE			
6. Do you get out on site often and take a genuine interest in the views of those on site and engage in discussions regarding safety risks, safety performance, and how risk is being managed on site?			
COMMUNICATE EFFECTIVELY			
7. Do you provide feedback to senior managers on their performance?			
8. Do you actively attend and participate in sector wide initiative and meetings to share health and safety practices and feedback to you own organisation.			
RECOGNISE SUCCESS			
9. Do you celebrate and recognise success?			
PROVIDE OPPORTUNITIES FOR OTHER			
10. Do you support and guide improvements in health and safety performance in the sector and your own organisation by;			
a. Sharing information with other organisations?			
b. Benchmark against similar organisations and contribute information to collectively improve the sector?			

3. Build

This means developing your own capability, so that you are a knowledge customer for your internal and external stakeholders. Build a good understanding of the risks in your business, and be open to full and frank information about business health and safety performance.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
DEVELOP YOUR OWN UNDERSTANDING			
11. Do you identify gaps in your own knowledge and take action to build your knowledge of;			
a. The obligations for due diligence and the principles for health and safety?			
b. Technical terms used and the reason for health and safety processes in place?			
12. Do your knowledge up to date and learn from other by attending health and safety events and forums.			
DEVELOP THE UNDERSTANDING OF OTHERS			
13. Do you provide training to your team to ensure they upskill and stay current in health and safety?			
14. Do you provide transparent information to stakeholders regarding health and safety, including risk management?			
BE CURIOUS AND LISTEN			
15. Do you ask managers to provide information on actions taken towards risk, such as:			
a. How are you tracking against your plan?			
b. What are your critical risks and how are they controlled?			
c. What has gone wrong and what have you learnt?			
d. How are the resources being used in health and safety and are they supporting the business to achieve the vision?			
REQUIRE TRANSPARENT REPORTING			
16. Do you require transparent reporting that includes lead indicators (preventative or process health and safety information) as well as lag indicators (incidents and injury rates)?			
MONITOR AND REFLECT?			
17. Do you spend time focusing on how risk is managed and how confident are you in knowing that controls are in place and whether they are effective all the time?			

“Set an example and take a genuine interest in the view of those on your worksite.”



**Canterbury
Safety Charter**

WORKING SAFELY TOGETHER

www.safetycharter.org.nz