



1. Plan

Effectively communicate with your workers, contractors and senior managers. Set clear expectations for your workers and contractors. Consider health and safety prior to the commencement of any work to ensure it is appropriately resourced.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
COMMUNICATE THE VISION			
1. Do you understand the organisation's vision and objectives?			
2. Do you include the organisation's vision and objectives in your team's targets?			
DRIVE ACCOUNTABILITY			
3. Do you communicate to workers what you expect of their health and safety performance, check they understand these expectation and hold them accountable?			
RESOURCE SAFETY			
4. Do you identify what resources you need to work safety, explaining why the resources are required? Resources include people, plant, equipment and finance?			
5. Do you plan for health and safety when you are allocating resources?			

2. Motivate

Hold yourself and others to a high standard. Actively demonstrate that you care about the safety of yourself and those on site, recognising that both positive actions and effective conversations about health and safety are essential and necessary.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
BE SEEN ON SITE			
6. Do you get out on site often and take a genuine interest in the views of those on site and engage in discussions regarding safety risks, safety performance, and how risk is being managed onsite?			
COMMUNICATE EFFECTIVELY			
7. Do you provide feedback to senior managers on their performance?			
8. Do you actively attend and participate in sector wide initiative and meetings to share health and safety practices and feedback to you own organisation.			
RECOGNISE SUCCESS			
9. Do you celebrate and recognise success?			
10. Do you support and guide improvements in health and safety performance in the sector and your own organisation by;			
a. Sharing information with other organisations?			
b. Benchmark against similar organisations and contribute information to collectively improve the sector?			

“Set an example and take a genuine interest in the view of those on your worksite.”

3. Build

Develop your own knowledge, skills and experience and those that you work with. Support senior managers to build understanding through 'free and frank' reporting of performance and practices.

	YES	NO	ONLY PARTLY OR INFREQUENTLY
DEVELOP YOUR OWN UNDERSTANDING			
11. Do you identify gaps in your own knowledge and take action to build your knowledge of;			
a. The obligations for due diligence and the principles for health and safety?			
b. Technical terms used and the reason for health and safety processes in place?			
12. Do your knowledge up to date and learn from other by attending health and safety events and forums.			
DEVELOP THE UNDERSTANDING OF OTHERS			
13. Do you provide training to your team to ensure they upskill and stay current in health and safety?			
14. Do you provide transparent information to stakeholders regarding health and safety, including risk management?			
BE CURIOUS AND LISTEN			
15. Do you ask managers to provide information on actions taken towards risk, such as:			
a. How are you tracking against your plan?			
b. What are your critical risks and how are they controlled?			
c. What has gone wrong and what have you learnt?			
d. How are the resources being used in health and safety and are they supporting the business to achieve the vision?			
REQUIRE TRANSPARENT REPORTING			
16. Do you require transparent reporting that includes lead indicators (preventative or process health and safety information) as well as lag indicators (incidents and injury rates)?			
MONITOR AND REFLECT?			
17. Do you spend time focusing on how risk is managed and how confident are you in knowing that controls are in place and whether they are effective all the time?			



**Canterbury
Safety Charter**

WORKING SAFELY TOGETHER

www.safetycharter.org.nz