

Minutes For: BoP Safety Liaison Group Meeting

Meeting Number: 37 **Venue:** RSA (Oak Tree Function Room), Greerton, Tauranga
Date: 19 August 2016 **Time:** 1000hrs
Chair: Chris Graney **Minutes:** Chris Graney

Attendees:

Name:	Company:
Scott McLean	Hawkins Construction
Sue Hawkins	Connexis ITO
Julian Clayton	FORM
Chris Graney	Site Safe NZ
Malcolm White	Letts Construction
Robyn Jensen	JSF
Darach Cassidy	TCC
Maxine Young	Supermac Holdings
Gina Espange	Balance Agri Nutrients
Andy Cook	Metlifecare
Allan Scott	Naylor Love
Lynne Herring	WBOP DC

Name:	Company:
Kevan McCombe	Fulton Hogan
Tracy Kelly	Carson Construction
Dave Wilkinson	WorkSafe NZ
Peter Musk	ACC
Shirley Meredith	Letts Construction
AJ Staples	Hawkins Construction
Mark Lolesi	NZOSL
Vanessa Jones	NZL Group/Container Co
Rob Kemp	TCC
Deb Rolls	ACC
Phil Adlam	WorkSafe NZ
Miranda Clark	ACC Made Easy Ltd

Apologies:

Name:	Company:
Greg Gillard	Waste Management
Terry Murphy	Watts & Hughes
Wayne Kohi	Firth Humes Group
Seb Allen	Unison
Arron McCormick	MARRA Construction
Greg Walker	Base Up Construction
Michelle Kedian	WorkSafe NZ
Sophie Donnelly	

Name:	Company:
Paul Johnson	SafetyWorx
Richard Goldthorpe	WBOP DC
Jo Brown	McMillan & Lockwood
Darach Cassidy	TCC
Deborah Harkin	Harkin Roofing
Martyn Round	HADEN
Marcus Bathan	Vertical Horizontz
Rewi Hamilton	

Agenda:

1. Welcome:

Item	Action
a) The Chair was unable to attend due to illness. Chris Graney welcomed all to the meeting and thanked them for their continued support.	All

2. Previous Minutes:

Item	Action
a) The minutes of the previous meeting held on the 17 June 2016 were read. No outstanding points or actions were noted.	

Matters Arising from Previous Minutes:

Item (previous minutes' item)	Action
a) None	

3. Guest Speaker(s):

Item	Action
a) Phil Adlam and Dave Wilkinson from WorkSafe NZ presented a very informative session covering Worker Participation and Engagement. This represents one of the key changes that came with the HSWA 2015. All businesses or undertakings must engage and participate with workers in health and safety matters. A safer workplace is achieved in a much a better way with everyone in that workplace, recognising and understanding the hazards/risks faced and communicating with each other to find solutions. 2 ways that this can be achieved, a) to engage with workers who carry out work for them on health and safety matters that may directly affect them. b) to have practices that give their workers reasonable opportunities to participate effectively to improve H&S in the business or undertaking. These duties only extend to workers who carry out work for the business or undertaking. Worker engagement and worker participation practices can be direct or through representation. H&S Representative (HSRs) and H&S Committees are well established ways of representation. Workers can be represented by unions, community or church leaders, lawyers, respected members of the ethnic communities or people working on specific projects. Within workplace New Zealand we have large cultural diversity, some people just don't like standing up and this needs to be recognised to ensure engagement happens. There is excellent guidance material available on the WorkSafe website covering the issue of PIN's by trained H&S Reps and due diligence for officers.	

4. General Business:

Item	Action
a) WorkSafe NZ update. As above	

Item	Action
<p style="text-align: center;">Anyone wishing to contact WorkSafe NZ ...0800 030040.</p> <p>b) ACC update. PM and DR updated the group about ACC asking New Zealand businesses to share their thoughts and ideas about incentives that encourage safer workplaces, as well as changes to ACC levies, as part of a consultation process running from 21 September to 19 October 2016. ACC is proposing a reduction of 10 percent in work levies. It has also announced a new approach to its incentive products, necessitated through changes to the ACC Scheme's legislation as part of the new Health & Safety reforms. Key aspects of the new approach include new injury prevention initiatives, changes to incentives, and enhancements to the Experience Rating programme where business levies are adjusted based on their claim performance. ACC will also remove two business incentive products in the next two years – Workplace Safety Discount (WSD) and Workplace Safety Management Practices (WSMP). Further news will be available in the coming months. Reminder about local Safety Awards through the Tauranga Chamber of Commerce for anyone interested contact Deb Rolls all are encourage to submit entries to support a great local event.</p> <p>c) Site Safe update. CG advised the group proposed changes to the delivery of training courses through a mixture of blended training shorter classroom time and on line modules with newbies safety training delivered in the traditional 4 hour activity based workshop environment. Entries for the National Safety awards are being received from throughout the country and further information will follow.</p> <p>d) RK advised all contractors engaged by the TCC will have to have pre-qualified by 1/9/16.</p> <p>e) General discussion around the control of ACM's new guidance material is soon to be released around identification, removal and disposal and who is authorised to carry this work out. Some of the headlines the code is designed to reflect the requirements set out in the Health and Safety at Work (Asbestos) Regulations 2016 and the Health and Safety at Work (General Risk and Workplace Management) Regulations 2016. It became illegal to import blue and brown asbestos into New Zealand in its raw form from 1984. On 1 October 2016, it will become illegal to import asbestos-containing products into New Zealand. Buildings built, altered or refurbished from 1940 until the mid-1980s are likely to contain asbestos.</p> <p>f) AJ advised of a fault to proprietary scaffold system where a scaffold platform panel become dislodged and fell to the ground. Further information will known in the coming weeks.</p>	

5. Recent Accidents/Incidents/Prosecutions:

Item	Action
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Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed on line under Media releases at www.business.govt.nz/worksafe/	All

7. Other Business:

Item	Action
a) Future meetings for 2016 are as follows; please make a note for your diary. Meeting diary requests will be sent in future so dates can populate well in advance to aid attendance planning. <ul style="list-style-type: none"> Friday 21 October 2016 Friday 9 December 2016 	All

Meeting Close: 11:30 hrs

Next Meeting:

Meeting Number: <u>38</u>	Venue: <u>RSA Greerton</u>
Date: <u>21 October 2016</u>	Time: <u>1000hrs</u>
Chair: <u>Deborah Harkin</u>	Minutes: <u>Chris Graney</u>