

Minutes For: BoP Safety Liaison Group Meeting**Meeting Number:** 41 **Venue:** Tauranga Chamber of Commerce**Date:** 21 April 2017 **Time:** 10:00hrs**Chair:** Deborah Harkin **Minutes:** Chris Graney**Attendees:**

Name:	Company:
Darach Cassidy	TCC
AJ Staples	Hawkins
Chris Graney	Site Safe NZ
Cathy Holden	HEB
Rita Robinson	Ceilings Unlimited
Jo Brown	Watts & Hughes
Aaron McCormick	MARRA
Robyn Jensen	Jensen Steel
Riwa Keno	Acon Industries
Gill Dawoch	Metro Glass
Karen Davidson	WorkSafe NZ
Michelle Thompson	McLeod Cranes

Name:	Company:
Shayne Lyons	BoPDHB
Shirley Meredith	Letts
David Woods	Brunel
Peter Musk	ACC
Bruce Matheson	ASPEC
Scott McLean	Hawkins
Maxine Young	Supermac Holdings
Rob Kemp	TCC
Deb Rolls	ACC
Deborah Harkin	Harkin Roofing
Gavin Williamson	Letts
Katie Howard	RPC

Apologies:

Name:	Company:
Greg Gillard	Waste Management
Greg Walker	Base Up Construction
Wayne Kohi	Firth Humes Group
Malcolm White	Letts Construction
Steve Ford	BDC
Brian Miller	Fletchers
Gina Espange	Balance Agri Nutrients

Name:	Company:
Paul Johnson	SafetyWorx
Richard Goldthorpe	WBOP DC
Vanessa Jones	NZL Group/Container Co
Andy Cook	Metlifecare
Rachel Tooman	Waterhouse
Martyn Round	HADEN
Miranda Clark	ACC Made Easy Ltd

Name:	Company:
Sophie Donnelly	ISS
Seb Allen	Unison
Sue Hawkins	Connexis ITO
Mark Lolesi	NZOSL
Julian Clayton	FORM
Tracy Kelly	Carson Construction

Name:	Company:
Rewi Hamilton	
Lynne Hering	WBOPDC
Ruth Butzbuch	Carson Construction
Kevan McCombe	Fulton Hogan
Greg Walker	Base Up Construction
Cherie Palm	Compass Homes

Agenda:

1. Welcome:

Item	Action
a) The Chair welcomed all to the meeting and thanked them for their continued support.	All

2. Previous Minutes:

Item	Action
a) The minutes of the previous meeting held on the 24 February 2017 were covered and no outstanding points or actions were noted.	

Matters Arising from Previous Minutes:

Item (previous minutes item)	Action
a) None	

3. Guest Speaker(s):

Item	Action
a) Darach Cassidy delivered a very informative presentation on the new Scaffold GP Guide covering types of scaffold, training requirements, set up and inspections. A copy of the presentation will be made available and a copy of the new guide can be downloaded from the WorkSafe website.	

4. General Business:

Item	Action
b) WorkSafe NZ update. Karen Davidson updated the group with work going on around asbestos control following the destruction to local housing caused by the recent flooding in the Edgcombe area. Many of the properties would fit the time line for the extensive use of ACM products during their construction. Raising awareness of health issues, types of construction products, what to do if you come across it and who to inform.	

Item	Action
<p>Anyone wishing to contact WorkSafe NZ ...0800 030040.</p> <p>a) ACC update. The team updated the group with proposed changes in the pipeline to the ACC accreditation programmes of WSD & WSMP. These accreditation programmes look like they will be phased out and replacement programmes will be announced around July after consideration through the consultation process. The team will update as further information is released.</p> <p>b) Site Safe update. CG updated the group with the release of new safety training products as well as the Passport new options. The release PP + Flexi which consists of a 2 hour classroom facilitation and an on line part to complete the requalification process. The changes have been released in response to industry preferences for more flexibility and engagement of staff. A Risk Management course has been put together with industry consultation and feedback to assist in raising awareness and understanding of safety risks faced and appropriate control measures according to the level risk workers are exposed to. More information will be released as these courses are finalised for delivery to industry.</p>	

5. Recent Accidents/Incidents/Prosecutions :

Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed on line under Media releases at www.business.govt.nz/worksafe/	All

7. Other Business:

Item	Action
a) The meeting closed with the next meeting planned for 16 th June 2017 @ 10:00hrs venue TBC.	All

Meeting Close: 11:45hrs

Next Meeting:

Meeting Number: <u>42</u>	Venue: <u>TBC</u>
Date: <u>16 June 2017</u>	Time: <u>1000hrs</u>
Chair: <u>Deborah Harkin</u>	Minutes: <u>Chris Graney</u>