

Minutes For: BoP Safety Liaison Group Meeting**Meeting Number:** 44 **Venue:** Tauranga Chamber of Commerce**Date:** 13 October 2017 **Time:** 10:00hrs**Chair:** Deborah Harkin **Minutes:** Chris Graney**Attendees:**

Name:	Company:
Michelle Thompson	McLeod Cranes
Chris Graney	Site Safe NZ
Cathy Holden	HEB
Deborah Harkin	Harkin Roofing
Jo Bradley	ACC
Aaron McCormick	MARRA
Robyn Jensen	Jensen Steel
Gina Espange	Balance Agri Nutrients
Mike Inglis	WBOPDC

Name:	Company:
Gill Dawoch	Metro Glass
Lynne Herring	WBOPDC
Mike Bowman	C3 Construction
Julian Clayton	FORM
Dave Macfarlane	ATL Group
Shirley Meredith	Letts
Tracy Henderson	M&L
Amanda Barker	Pillar Construction
Kevan McCombe	Fulton Hogan

Apologies:

Name:	Company:
Scott McLean	Hawkins
Malcolm White	Letts Construction
Joanne Brown	Watts & Hughes
Brian Miller	Fletchers
Gavin Williamson	Letts
Darach Cassidy	TCC
Deb Rolls	ACC
Marcus Batham	VHNZ
Sue Hawkins	Connexis ITO
Tracy Kelly	Carson Construction
Katie Howard	RPC
David Woods	Brunel

Name:	Company:
Rob Kemp	TCC
Andy Cook	Metlifecare
Peter Musk	ACC
Martyn Round	HADEN
Riwa Keno	Acon Industries
Steve Ford	BDC
Rewi Hamilton	
Gill Dawoch	Metro Glass
Ruth Butzbuch	Carson Construction
Cherie Palm	Compass Homes
Paul Johnson	SafetyWorx
Shayne Lyons	BOPDHB

Name:	Company:
Maxine Young	Supermac Holdings
Karen Davidson	WorkSafe NZ
Rachel Round	Hauraki DC
Sophie Donnelly	ISS
Chris Fryer	Upshot
Mark Lolesi	NZOSL

Name:	Company:
Myra Waddell	Page Macrae
Keith Campbell	Fulton Hogan
Bruce Matheson	ASPEC
AJ Staples	Hawkins
Simon Litten	Naylor Love
Jo Norman	Marra/Tower
Rita Robinson	Westaco

Agenda:

1. Welcome:

Item	Action
Deborah Harkin (Chair) welcomed everyone and thanked them for their continued support.	All

2. Previous Minutes:

Item	Action
The minutes of the previous meeting held on the 11 August 2017 were covered and no outstanding points or actions were noted.	

Matters Arising from Previous Minutes:

Item (previous minutes item)	Action
None	

3. Guest Speaker(s):

Item	Action
No guest presenter for this meeting	

4. General Business:

Item	Action
<p>a) WorkSafe NZ update. No one available from WorkSafe for the meeting.</p> <p>Anyone wishing to contact WorkSafe NZ ...0800 030040.</p> <p>b) ACC update. Jo Bradley updated the group about the current round of discussions and consultation processes with industries around NZ. A seminar would be held in Tauranga 30-10-17 for anyone wishing to attend. Updates will be provided as they occur with seminars and information forums.</p>	

Item	Action
c) Site Safe update. CG updated the group with some news about the Vertical Construction Leaders Forum. A meeting is being held in Wellington on the 17 November 2017. Under discussion will be Pre-qualifications, Drugs and Alcohol and Lead/Lag indicators, including a pre-statement by the Construction Safety Council. Updates and feedback will be sent out as available.	

5. Recent Accidents/Incidents/Prosecutions:

Item	Action
a) Construction workplace fatalities and injury rates are listed on the WorkSafe NZ website for anyone wishing to access the information.	All
b) The latest Prosecutions can be viewed on line under Media releases at www.business.govt.nz/worksafe/	All

7. Other Business:

Item	Action
a) Michelle Thomson (McLeod Cranes) updated the group, reference a crane tipping incident on the 26/9/17 in Papamoa. The details have been made available as an information sheet which is attached with the minutes. The Group would like to acknowledge Scott McLeod and the team at McLeods for sharing the details of the event and lessons learnt from this experience.	All
b) Brief discussion about Asbestos Building Surveys for commercial properties by April 2018. This would include condition surveys, labelling and registers. Getting ready and prepared is the key message.	
c) The meeting closed with the next meeting planned for 8 December 2017 @ 10:00hrs venue Tauranga Chamber of Commerce.	

Meeting Close: 11:45hrs

Next Meeting:

Meeting Number: <u>45</u>	Venue: <u>TBC</u>
Date: <u>8 December 2017</u>	Time: <u>1000hrs</u>
Chair: <u>Deborah Harkin</u>	Minutes: <u>Chris Graney</u>