MINUTES

**BAY OF PLENTY SAFETY LIAISON GROUP MEETING**

30 June 2023

10:00 - 12:00

Classic Flyers – Armoury Room

**Chair**: William Lightfoot **Minutes:** William Lightfoot (WL)

**Attendees:**

19 Attendees

**Thank you to the following companies for attending**

|  |  |  |
| --- | --- | --- |
| Upshot NZ Ltd | FORM | Trevelyans |
| SiteSafe | Seeka | AB Equipment |
| Summerset | Pollock Cranes | ACC |
| Naylor Love | McLeod | Foster Construction |
| Arvida | Fulton Hogan | H&S Worx |
| Central Demolition | Downer | Harkin Roofing |
|  |  | Champion Flour |

**The following are the next meeting dates the for 2023 BOP Safety Liaison Group Meetings:**

**29th of September 2023**

**24th of November 2023**

**The meetings will be held at Classic Flyers, 9 Jean Batten Drive, Mount Maunganui, Tauranga**

**Agenda:**

1. **Welcome:**

| **Item** | **Action** |
| --- | --- |
| 1. Introduction and welcoming of attendees. Site Safety induction. 2. Apologies for Chris Jobson from SiteSafe, Mike Inglis from Becca, and Keith Barnett from VH. 3. Around the room: Members introduced themselves and their Company. Great attendance from such a variety of representation. 4. Quote for the day: Hazards do not have an expiry date 5. Question time: William asks who knows what the Amendment to the Health and Safety at Work (Health and Safety Representatives and Committees) regulations says. Good participation and a bit of knowledge sharing took place. | WL  Members of group |

1. **Previous Minutes:**

| **Item** | **Action** |
| --- | --- |
| No matters from previous minutes were discussed | WL |

1. **Guest Speaker(s):**

| Kevin Loney, Director at AliveSOS | **Action** |
| --- | --- |
| Kevin delivered a great presentation on how lone workers can be monitored. Some areas he covered during the presentation were:  1. Monitoring within cellphone range  2. Monitoring outside cellphone range and other countries  3. Tracking of fleet and route management  4. Man down – alarm activation if no response  The presentation included devices that Kevin demonstrated. Some devices are intrinsically safe and could be used to monitor staff in those zones. | Kevin Loney |

| **Scott McLeod, Managing Director at McLoeod Cranes Ltd** | **Action** |
| --- | --- |
| Scott, had a well-polished presentation and he shared a lot of knowledge and his years of experience in the crane industry.  He covered a wide variety of items:   * Legislation, ACOPS, PECPR Reg 1998 * Controller duties * Lift Plans * Integrated responsibilities between crane user, dogman/rigger, and crane operator * Simple versus complex lifts * When things goes wrong   And the list goes on. A lot of questions were asked and with his experience provided some great responses to everyone. | Scott McLeod |

1. General Business

| **Item** | **Action** | |
| --- | --- | --- |
| Updated group on Site Safe courses, site reviews, and assistance with OHSMS by consultation. Courses, I reminded the group that they can book via the website. We have now courses loaded up to end of August. We don’t just offer foundational courses but high end courses like Supervisor, Height Advanced, HSRI, SSSP and many more. Refer to website. | Site Safe William | |
| Update from VH> Keith Barnett. They have a relaunch of NZ Certificate in Workplace Health and Safety Practice (Level 4) Qualification. It is distance learning with a dedicated assessor/mentor. Completion around 3-9 months. | Update by William Lightfoot on behalf of Vertical Horizon | |
| Welcomed our new representative of ACC for this group, Fabiola Morlang-Gonzales, Relationship Manager at ACC .  Fabiola did a presentation on ACC, some changes and reminded all of us about their “Stay at work Programme” fully supported by ACC.  Her contact details: email Fabiola Morlang-Gonzalez [Fabiola.Morlang-GonzAlez@acc.co.nz](mailto:Fabiola.Morlang-GonzAlez@acc.co.nz) if you need any assistance or advice. | William Lightfoot  ACC – Fabiola | |
| Closure of meeting |  | |
| **Item** | |
| If any topics interest you or you have a suggestion for a guest speaker – please get in contact with me, William Lightfoot at [wlightfoot@sitesafe.org.nz](mailto:wlightfoot@sitesafe.org.nz) | |

Meeting close: 12:00 am

**Next meeting Friday 29 September 2023 at 10am**