MINUTES

**BAY OF PLENTY SAFETY LIAISON GROUP MEETING**

31 March 2023

10:00 - 12:00

Classic Flyers – Armoury Room

**Chair**: Mike Inglis (MI) **Minutes:** William Lightfoot (WL)

**Attendees:**

19 Attendees

**Thank you to the following companies for attending**

|  |  |  |  |
| --- | --- | --- | --- |
| Beca | Hawkins | Trevelyans | Foster Construction |
| SiteSafe | Jensen Steel | Apata | H&S Worx |
| Vertical Horizons | Toi Ohomai | ACC |  |
| UpshotNZ Ltd | McLeod | Waihanga AraRau WDC |  |
| Seeka | Fulton Hogan | FENZ |  |
|  |  |  |  |

**The following are the next meeting dates the for 2023 BOP Safety Liaison Group Meetings:**

**30th of June 2023**

**29th of September 2023**

**24th of November 2023**

**The meetings will be held at Classic Flyers, 9 Jean Batten Drive, Mount Maunganui, Tauranga**

**Agenda:**

1. **Welcome:**

| **Item** | **Action** |
| --- | --- |
| 1. Introduction and welcoming of attendees. A Moment of silence was dedicated to Chris Graney who worked at Site Safe and sadly passed away in 2022. Thanks were given to Amanda Graney. Mike spoke on behalf of the Safety Liaison Group and Chris Jobson on behalf of Site Safe for all the contributions Chris made and his biggest characteristic was that he always made time for people. | MI, Chris Jobson (CJ), and WL |

1. **Previous Minutes:**

| **Item** | **Action** |
| --- | --- |
| No previous minutes available |  |

1. **Matters Arising from Previous Minutes:**

| **Item** | **Action** |
| --- | --- |
| None from previous minutes. |  |

1. **Guest Speaker(s):**

| Alan Mountford (DGC’s Senior Compliance Certifier) | **Action** |
| --- | --- |
| Alan delivered an informative interesting presentation on Hazardous substances. He covered 3 main questions.  1. Know what you have at your place of work  2. Know what it is? Classification/SDS sheets etc  3. How much do you have?  He then covered hazardous areas where flammable substances can cause flammable atmospheres and reinforced the difference between segregate and separate.  Lastly, Alan covered chemicals at your place of work especially big sites and vehicles carrying chemicals (Factsheet 69 Tools of the trade/ Inventory and separation) |  |

| Kevin Loney (Director at ALIVE SOS) | **Action** |
| --- | --- |
| Unfortunately, Kevin could not make it due to circumstances but will be rescheduled at one of the other meetings. |  |

1. General Business

| **Item** | **Action** | |
| --- | --- | --- |
| Chris Jobson updated us on the new course being introduced via VHR with VHR skills. It is a huge success and currently runs the Foundational Construction Course (1 hr) \_ will be rolled out soon to the main centers of Site Safe.  He also covered the app ZERO HARM which will be launched shortly especially designed for small businesses in NZ. | Site Safe | |
| Keith Barnett updated us on some new changes at VH. AED’s will be available at all their centres. Learning guides will also be available on the app. They also have a variety of training roofing, steel fencing, rope access, and rigging, especially for apprentices. | Vertical Horizon | |
| Peter Musk, unfortunately, had to say goodbye - retiring. He covered some important information, especially regarding ACC and the new legislative increased loading on fatalities at the workplace on companies. | ACC  Thanks to Peter for being always at the meetings and updating us on ACC stats, assisting members, and his contribution to H&S. - MI | |
|  |  | |
| **Item** | |
| If any topics interest you or you have a suggestion for a guest speaker – please get in contact with me, William Lightfoot at [wlightfoot@sitesafe.org.nz](mailto:wlightfoot@sitesafe.org.nz) | |

Meeting close: 11:55 am

**Next meeting 30 June 2023 at 10am**