

Notes For: Manawatu Health and Safety Forum – Steering Committee Meeting

Date:	16/12/2015	Venue:	UCOL
Chair:	Tony Greeve	Time:	1.00pm
		Host:	Dave Freebairn

Attendees:

Name:	Company:	Name:	Company:
Vanessa McAdam	Worksafe NZ	Tony Greeve	Site Safe NZ
Matt Hillas	TDDA	Dave Freebairn	UCOL
Penny Hendry	ACC	Cory Swensson	Humphries Construction

Apologies:

Name:	Company:	Name:	Company:
Craig Irwin	Scafit	Allyson Harwood	Midway Occupational Health Service
Keith Sandilands	Business Central		

Item 1: Last Meeting, 25 Nov and covered manual handling and also Health monitoring. It was very well attended and very well received by those in attendance. Thanks to Debbie and to Ally for their presentations.

Item 2: Next Session, planned for early in 2016. The group discussed the various options and agreed to go with a February meeting to start the year off and to begin with an update from Matt from TDDA on the current situation and what's on offer for companies in their management of these issues. That will be followed by a session on what's required when people have an accident or an incident in the workplace. It will look at what the various legislative requirements are, and what sorts of tools are available for people who don't have a lot in their own system. The sessions will cover what is considered to be serious harm injury but will also look at other areas such as notifiable illness. We will look at what the reporting process is and the sort of response a company might expect from Worksafe, such as a Duty Holder Review: <http://www.business.govt.nz/worksafe/tools-resources/duty-holder-review/duty-holders-review?searchterm=duty+holder+review>

This meeting is scheduled for the 24th Feb at 4.30pm, the coordinator group will then meet on the 21st Jan to make sure everything is on track.

Item 3: We will look to have a session in April, at this stage the 20th April and will look at the new legislation, what it means and what the implications are. The proposed tie in with Site Safe for that session will not be part of a member activity but Site Safe will be able to work in with Worksafe on this one. Following that session we will try to get back to the same schedule as for 2015 with meetings in May, July, Sept and Nov, with the May session looking at Asbestos

Meeting Concluded: 2. pm

Next proposed coordinator meeting:		Venue:	UCOL, Trades Section
Date:	21 Jan 2016	Time:	1.00pm
Chair:	TBC	Host:	TBC