

Minutes For:	Otago Southland Liaison Group		
Meeting Number:	4/4	Venue:	Site Safe Training Centre - Dunedin
Date:	10/11/16	Time:	10:00
Chair:	Chris Lambeth	Minutes:	Fiona Singh

Attendees

Name:	Company:
Chris Lambeth	Breen Construction
Bill Donaldson	Donaldson Construction
Kevin Haskins	Beware

Name:	Company:
Dave Furzeman	Site Safe
Fiona Singh	Donaldson Construction

Apologies

Name:	Company:
Nick Hamlin	Arrow International
John Frampton	Beware
Johan Bosch	Site Safe

Name:	Company:
Michelle Muir	Foleys Plumbers
Alison Molloy	Site Safe
Steve Johnson	Site Safe

Agenda

1. Welcome:

Item	Action
Chris Lambeth - Breen Construction, Welcomed everybody.	CL

2. Previous Minutes:

Item	Action
Taken as read	CL

3. Review/Matters Arising from Previous Minutes:

Item	Action
<p>New Legislation Compliance</p> <p>Chris Lambeth – Breen Construction, Just to clarify that what Worksafe have said in the previous minutes, (as below) we have had a couple of visits recently and this is indeed what is happening on site.</p> <p><i>Jacqui Saville – Worksafe, Our big push in the construction industry especially is for sub-contractors, if we come on-site we are going to go straight to the sub-contractors, making sure they have been inducted, making sure they understand what they are doing on the site, making sure there has been some communication, we know that the contractors are the ones causing the grief. As part of our engage and educate programme we are looking at smaller contractors. There are very clear expectations for everyone on a site to co-operate and communicate, right from the head PCBU (if you have a name on the side of your vehicle you're a PCBU) through to the person sweeping the floor, this is very clearly defined in the new legislation.</i></p>	

4. General Business:

Item	Action
<p>OSLG Attendance Numbers</p> <p>Chris Lambeth – Breen Construction, We would like to get better attendance, better information and a better understanding out there that this group is here, what we do and how we are doing it. How do we get people along to these OSLG Meetings? Are we happy to keep the format as is? Agenda Items need to be decided at the previous meetings. Invitations to meetings need to go out a bit earlier, not just once, 2 or 3 times. If we are going to pick a subject for the next meeting it would be 'What message do we want to send to our Subbies? What is the information that they are missing? Why won't they draw the line in the sand, saying you tell us what you want and we will deliver it, what is the barrier stopping them from understanding their obligations under the new Act?'</p> <p>Dave Furzeman – Site Safe, The Site Safe Liaison Group in Christchurch, have 2 or 3 speakers, they turn up for breakfast about 7.30am, done by 10am. If people want further meetings after that they organise it after this, it's a good place to network and move on, it's the speakers that attract people.</p> <p>Bill Donaldson – Donaldson Construction, I think one of the issues we have is people from Invercargill will attend the Invercargill meeting but not Alexandra or Dunedin and vice versa, we need to look at how we get numbers along.</p>	All
<p>Mailing List</p> <p>Chris Lambeth – Breen Construction, We want to build up a good comprehensive mailing list which includes, Contractors, Clients, Sub Contractors from Invercargill, Southland, Central Otago and Dunedin areas. I am happy to develop and build up this database of email addresses if you send me your mailing lists.</p> <p>Dave Furzeman – Site Safe, We have 400 Site Safe members in this area, we email all of our members on a regular basis, I'm sure we can tee into that system, I will check that this can be done.</p>	CL DF
<p>Agenda Items</p> <p>Kevin Haskins – Beware, If your going to do specific topics of interest then maybe it would be worth approaching some of the trade groups like Master Builders, Master Painters, Master Plumbers, Master Electricians etc see if we can get a representative from some of the regions.</p> <p>Chris Lambeth – Breen Construction, Perhaps for the next meeting our subject could be the "Asbestos Regulations" Site Safe have a new training course starting, Dave can give us an outline of this. I will contact Worksafe and see if someone could come along for the discussion and be a part of this meeting.</p> <p>Bill Donaldson - Donaldson Construction, perhaps Kevin Haskins, Beware, could do a presentation at the May meeting (dates below) on Safety Manager and all it's updates.</p>	DF CL KH

<p>Asbestos</p> <p>Bill Donaldson – Donaldson Construction, Are we able to as a group, come up with a standardised clause or statement that we can add to our tenders pointing out building owners legal obligations regarding the known or unknown presence of asbestos?</p> <p>Chris Lambeth – Breen Construction, I am happy to present something to the group if you draft it.</p>	<p>WAD</p>
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5. Site Safe Report:

Item
<p>Dave Furzeman- Site Safe NZ</p> <p>The new passport options system is kicking off around the 1 December 2016, designed specifically for workers new to the industry. There is also a new suite of courses available for passport renewal, that offers more choice, more variety and more flexibility, each designed to focus on a specific area of health and safety. Soon to be followed by the launch of the online renewal modules in 2017.</p> <p>The new Health and Safety Kit has replaced the old Safety by Steps and the Small Business Safety Plan. It's a pretty good system, it comes with all of the documents you need on-site and also is available electronically so the system can be adjusted to suit your needs. You can buy it as it is with a set of instructions and do it yourself for \$180.00, or you can buy extra time to go with it for an advisor to help set it out, so there are plenty of different options. It's really aimed at sites with 10-5 people or less which is the majority of our business. It's a step up from the previous system with plenty of room for people to change it and use it as they see better fits their business.</p> <p>Site Safe have just written an Asbestos Awareness Course which will be available soon.</p> <p>Everything is available via the website www.sitesafe.org.nz.</p>

6. Next Meeting:

Item			
Meeting Number:	1/4	Venue:	Breen Construction Offices - Alexandra
Date:	9 th February 2017	Time:	10:00am
Chair:	Chris Lambeth	Minutes:	Fiona Singh

7. Meeting Dates for 2017

11th May 2017 – Invercargill
10th August 2017 – Dunedin
9th November 2017 - Alexandra

8. Meeting Close: 1.25pm