

Minutes For: Otago Southland Liaison Group

Meeting Number:	1/4	Venue:	Queens Park Cricket Pavilion - Invercargill
Date:	15/02/18	Time:	10:00
Chair:	Chris Lambeth	Minutes:	Fiona Singh

Attendees

Name:	Company:
Chris Lambeth	Breen Construction
Bill Donaldson	Donaldson Construction
Paul Haskins	Bware
Ryan Condon	NuLook Southland

Name:	Company:
Fiona Singh	Donaldson Construction
Ian Hamilton	Southern Insulation
Sam Riwhi	NuLook Southland

Apologies

Name:	Company:
John Williams	Bware
Chris Jackson	Naylor Love
Kevin Haskins	Bware
Bronwyn Campbell	ACC

Name:	Company:
Dave Furzeman	Site Safe
Carl Stewart	Southern Insulation
Michelle Muir	Foleys
Justin Doyle	Aotea Electric

Agenda**1. Welcome:**

Item	Action
Chris Lambeth - Breen Construction, Welcomed everybody. The November 2017 Meeting was cancelled due to lack of numbers able to attend.	CL

2. Previous Minutes:

Item	Action
Taken as read	

3. Review / Matters Arising from Previous Minutes:

Item	Action
OSLG Attendance Numbers It is agreed that each region, Dunedin, Invercargill and Alexandra, are to organise a speaker or topics to be discussed.	All Agreed
Manual Handling Sam Riwhi – NuLook, Is there an Industry Standard? Chris Lambeth – Breen Construction, It depends on the industry, Bunnings have a 10Kg single person lift limit, the construction industry is 25Kg single person lift. There is a lot more emphasis on using manual aids, bag barrows, trolleys, lifters etc.	

4. General Business:

Item	Action

Procedures after an injury

Sam Riwhi – NuLook, If a person hurts themselves when they are not at work but continues to work, should this be recorded in our work system?

Chris Lambeth – Breen Construction. It wouldn't be recorded as an accident in the system unless you have a rehab system in place. You're entitled as an employer to get them assessed by a Dr and ask for a work clearance to make sure they are able to carry out their normal work duties. Without this if they further hurt themselves at work you would then be liable and it could be seen as the employer not carrying out their due diligence.

ACC Health & Safety Training

Chris Lambeth – Breen Construction, ACC are running a joint funding scheme where you apply for a 50% payment from them for Health & Safety Training in the Construction Industry. The training is being delivered by the Construction Safety Council and The Learning Wave, it's a 3-day course and by invitation only. Has anyone seen anything on this?

ACC co-investment grant trial

Since 7 November 2017, we have been testing a new approach with 3000 small to medium businesses aimed at reducing the barriers that businesses tell us can get in the way of making health and safety improvements. The trial is part of our commitment to finding better ways to help businesses have healthier and safer workplaces.

We are testing this approach over a four-month period which is scheduled to finish in March 2018.

For the purpose of the trial we have selected small to medium businesses in two sectors across eight locations:

- *Construction sector businesses in Northland, Waikato, Bay of Plenty and Canterbury*
- *Healthcare and social assistance sector businesses in Auckland, Wellington, Manawatu-Wanganui and Southland*

The trial approach includes three elements:

- *a capped 50% co-investment grant towards the purchase of
 - *CSC 'Managing Safely' training (Construction sector businesses)*
 - *approved aid equipment for 'moving and handling people' (Healthcare and social assistance sector businesses)**
- *better access to information about these solutions and*
- *a recognition of those businesses committing to making an improvement.*

As this is a trial, we have limited the number of businesses taking part. Our intention, however, is to roll out the approach on a wider scale next year. We may also choose to extend the scope or duration of the trial. We will be back in touch to keep you informed on the trial and roll out.

Breen's are part of the Central Lakes Safety Charter which is based in Queenstown and similar to the Christchurch Safety Charter, trying to line all the big companies up so that when contractors come on site they are being asked for the same health & safety information from site to site. We have had a good response so far and they are putting their employees into Site Safe Training, but some contractors are asking why they have

<p>to do Site Safe courses? What about Hazard Co? The response is that if it's NZQA approved and to a similar standard we are happy to accept this. We are not saying we are advocates of any training in particular but Site Safe have come to the party and put more training courses on and are making them more available in Queenstown to allow more people to attend at more convenient times and it's working well and the numbers have increased quite a bit. It has definitely had an impact on sites with companies and contractors understanding their obligations.</p> <p>Ian Hamilton – Southern Insulation, we have issues with Site Safe in that we can't get people through courses because of the timing and the limited amount of Invercargill courses available. There is an on-line course that you can do which we do use from time to time.</p> <p>Paul Haskins – Bware, Site Safe have done a great job with their website and Safety Charter Members are getting a lot out of using the site.</p>	
<p>Possible Topics for Future Meetings</p> <ul style="list-style-type: none"> • Drug and Alcohol Policies and Testing • Hazardous Substances and Storage (Robin Bennett) 	
<p>Bware – Safety Manager</p> <p>Paul Haskins – Bware, we have now signed off on the updates for the Hazardous Substances Register and just finishing off the links to the reporting side of things.</p> <p>We are doing a Library for the Emergency preparedness section of the SSSP with links to the planning tools section.</p> <p>The Contractor Management section is being updated and the "How To Guides" are now being uploaded to the site.</p>	

5. Site Safe Report:

<p>Item</p>
<p>No-one from Site Safe in attendance.</p>

a.

6. Asbestos Presentation:

<p>Item</p>
<p>Ian Hamilton – Southern Insulation (Asbestos Today attachment)</p> <p>Southern Insulation started in 1983 doing industrial insulation and one of the product used in the market was Asbestos so we got into Asbestos removal by default. We currently have 4 Branches, Invercargill Dunedin Christchurch and Rotorua. We hold an A Class and B Class Licence, the A Class is for removal of Friable Asbestos (Asbestos that is easily crumbled by hand) B Class is Asbestos that is non-friable and within a substrate that is either cement based or resin-based product. We have 24 Asbestos Supervisors and 7 Asbestos Assessors, the Supervisor is directly linked to the licence, if there is an issue Worksafe can pull the licence or they can pull the Supervisors licence.</p> <p>What is Asbestos? It's a rock that you dig out of the ground, common in a lot of Countries. It's mined throughout Africa, Australia, Brazil, Canada and was even mined in New Zealand for a while. There are 6 different types of Asbestos the most common types are Chrysotile (white asbestos), Crocidolite (blue asbestos) and Amosite (brown or grey asbestos). It's a pulp or fibrous rock and when it's mined is sold as a raw material.</p> <p>If you flick the end of an Asbestos fibre it breaks up and gets smaller and smaller. A hair is around 75 microns and asbestos fibres that cause respiratory issues are around 0.2 of a micron so technically you could put hundreds of thousands of asbestos fibres on the end of a pin.</p>

It was mined because it was cheap, heat resistant, wear resistant and had fire resistant properties. It was considered the perfect product to blend with another product to make a better product, asbestos cement products would be the classic example of that. You add 5-15% raw asbestos to a cement product it acts as a binder, increases the strength, it doesn't burn, it's doesn't absorb water and it's hard wearing.

The 3 different types of Asbestos Chrysotile (white asbestos), Crocidolite (blue asbestos) and Amosite (brown or grey asbestos) have different fibre structures and generally speaking Blue asbestos is considered to be nastier than Brown which is considered to be nastier than White. The reason for this is the Blue has a lot of little hooks on the fibres and asbestos related diseases are associated with respiratory so it gets caught in the cell of the lung.

How do you tell if it's Asbestos? It has to be tested to be sure and the Regulations state that "You must assume it is Asbestos until proven otherwise".

Asbestos has been around for about 4000 years, the Romans and the Greeks used it and it was noted back then that there was a sickness in the lungs of slaves who wove asbestos mats. As far as we are concerned Asbestos mining didn't get underway until the 1870's, there were issues noted back then but in those days coal dust was the biggest killer. In 1896 the first Asbestos break shoes were made, in 1913 Italy made the first asbestos cement pipes, in 1914 World War 1 asbestos was used as a filter membrane in gas masks. In 1984 New Zealand banned the import of raw asbestos Blue and Brown but no of asbestos products or second-hand products containing asbestos. The import of asbestos into New Zealand was banned in October 2016. Currently there is no system in place at our borders to test for asbestos and in some countries like China if it's below 10% asbestos it is considered to be asbestos free.

Currently we have the Health and Safety at Work, the General Risk and Workplace Management Regulations of 2016, 32 Pages. The Health and Safety at Work Asbestos Regulations, 67 Pages. We also have the Approved Code of Practice for the Management and Removal of Asbestos 2016, 280 Pages.

There are 3 types of asbestos related diseases, all respiratory, Mesothelioma, Lung Cancer and Asbestosis, 170 people die in New Zealand every year of these, it's the biggest killer of people in the workplace and it has a 20-40-year gestation period.

If we have asbestos related work to do we have to notify Worksafe, we have to give them 5 days' notice unless its urgent and we have to ring them. Urgent is not we have asbestos in this building and we need to get it out so our production stays up, urgent is there is asbestos blowing down the road and it's a danger to public health.

ARCP Asbestos Related Control Plan, when we notify Worksafe we have to complete an ARCP, can be 20-30 pages, we have to have records for our employees showing they are fit tested, daily check sheets showing masks have been checked and everything is there, daily inspection for vacuum cleaners, daily inspection for the enclosure so it's all documented. Because we are now audited under Health & Safety System 18001 we have to keep records on everything. The ARCP has how to get out in an emergency and includes a SSSP, we are required to notify neighbours, who is the person in control of the site, who is the PCBU we are working for, right down to a site plan and google map.

After April 2018, all companies that do A Class removal work have to have a fully audited Health & Safety System. A Class and B Class workers need to have a NZQA Standard relating to the Class of work that they do. All PCBU's in charge of a building or workplace must get an Asbestos Survey undertaken and based on the results of that survey (if there is Asbestos present) there must be an Asbestos Management Plan attached to it. It is required by law Section 13 of the regulations, duty to prepare an Asbestos Management Plan and regulation 14, duty to review an Asbestos Management Plan with reviews every 5 years.

7. Next Meeting:

Item			
Meeting Number:	2/4	Venue:	Site Safe Offices - Dunedin
Date:	10 th May 2018	Time:	10:00am
Chair:	Chris Lambeth	Minutes:	Fiona Singh

8. Meeting Dates for 2018

10th May 2018 – Site Safe Offices Dunedin

9th August 2018 – Breen Construction Offices Alexandra

8th November 2018 – Queens Park Cricket Pavilion Invercargill

14th February 2018 - Site Safe Offices Dunedin

9. Meeting Close: 1:35pm