

**Minutes For: Southern Liaison Group Meeting**

**Meeting Number:** \_\_\_\_\_ **Venue:** BCITO 2/585 Wairakei Road, Harewood  
**Date:** 23 June 2016 **Time:** 7.30am  
**Chair:** Lindsay Mantell **Minutes:** Site Safe – Mark Freeborn

**Attendees:**

Name:	Company:
Mark Freeborn	Site Safe
Lindsay Mantell	Hanham Philp
Rob Abrass	Leighs Construction
Nick Jones	Work Safe
CJ Henderson	Work Safe
Dan McSorley	Max Contracts
Helen v.d.Bogaert	Wise Advisors
Leon Frapwell	Safe Rebuild
Shelly Sydney	Stonewood
Gareth Shaw	Safe & Sound Solutions
Ross Williams	Safe & Sound Solutions
Geoff Densem	Advanced Personnel
Robin Bradshaw	Hawkins Construction
Ronniew Cheetham	Acrow Ltd
Adrian Kilian	Isaac
Dougal Holmes	Maiden Construction
Reinhardt Van Zyl	Pegasus Engineering
Doug Burt	Fletchers
Richard Willis	Evolve
Callum Blair	WorkCare NZ
Nicky Trevithick	WorkCare NZ
Wendy McLean	Clive Barrington
Graeme Brown	Simple Solutions
Steve Hunter	FCC
Roger McLeod	FCC
David Devine	Daveron Scaffold
Rob McLauchlan	BCITO
Richard Gibb	HRS

**Apologies**

Name:	Company:
Mike Barnett	FCC
Paul Gofton	Vital Industries
Kelvin Sparks	H&S at Work
Scott Johnson	Daveron
Dave Ewan	HRS
Shaun Balemi	Agvance
David Caseley	The Roofing Company
Caroline Cunninghame	Modus Construct
Sean Cronin	Waste management
Vern Marais	Character Builders
Tracy Henderson	Smith Concept
Melissa Dunstan	Cook Brothers
Glen Connor	Melray Electrical
Rebecca Bell	Airways
Grant McPherson	Southern Demolition
John Parish	Hanham & Philp
Alex Newfield	Newfield Roofing
Jarred Cosgrave	The Roofing Company
Joe de Leijer	JD Group
Lindsay Phillips	Redpaths
Lucky Munro	CityCare
George Rankin	McConnell Dowell
Sue Knudsen	TWS Group
Mike Flanagan	ACC
Hannah Patten	KB Contracting
Kanei Johnson	
Paul Johnston	ETU
Hemi Martin	ETU

**Agenda:**

- Welcome: Thanks to Daveron Scaffolding Ltd for Breakfast. Very much appreciated**
- Introductions:**

Item	Action
Intro Mark Freeborn as new secretary for SLG	
Round room intro	
Thank Neville from BCITO	
Thanks to Dave Divine & Daveron Scaffold for Breakfast	
Speakers introduced and normal housekeeping	
Nick Jones – Work Safe	
Mike Flanagan - ACC	
Richard Giddings – Resigned from Site Safe will be at next meeting	

**3. Matters Arising from Previous Minutes:**

Item	Action
None	

#### 4. ACC Update

Item	Action
Mike F ACC – Statistics for 2015 Calendar Year on total claims in all areas and associated costs. Joint Injury Prevention Action Plan: may have update for next meeting may have info for next meeting. ACC campaign on home safety upcoming.	

#### 5. Work Safe Update

Item	Action
<p>Nick Jones from Work Safe. New notifications under HSWA. Timeframe for notifiable events is: as soon as possible after events. Work Safe will respond to notifications as resources allow. Notify incidents online use 0800 030 040 for accidents is suggested. Construction Safety Council card - Work Safe is current reviewing the latest version of the construction card</p> <p>Charter even 29 June at Ridges – AoD presentation from Prof Ann Roche of Flinders University</p> <p>New guidelines by Work Safe include:</p> <p>Good practice guide for Worker Engagement, Participation and Representation.</p> <p>Special guide introduction to Health &amp; Safety at Work Act</p> <p>Good practice guide for Directors</p> <p>Interpretive guidelines for worker engagement participation and representation.</p> <p>Nick discussed height safety and good practice on site including the need for rescue plan.</p> <p>AS/NZS 1891.4 Industrial fall-arrest systems and devices standard good reference standard. Manufacturer's instructions must be followed. Ensure controls are adequate for risk and follow hierarchy of controls.</p> <p>Also consider dropped items protection. Discussed upstream duties of designers and suppliers</p> <p>Discussed trainer requirements for EWP's and unit standard associated.</p> <p>Infringement regulations to understand the level of fines and discussed infringement process.</p> <p>Work Safe statistics are likely to be published once sufficient data collected.</p> <p>Notifiable fact sheets and AoD info sheets provided</p>	

#### 6. Environment Canterbury Update

Item	Action
No update from ECAN at this meeting	

#### 7. Rebuild Safety Charter

Item	Action
Current piece of work focusing on Competency framework main. Being reviewed and	

Item	Action
intent to be taken up by Safety Charter Members	

## 8. General Business

Item	Action
<p>Construction Safety Council – safety competency card. May want to get someone to present on it.</p> <p>Discussion on topics for future meetings:</p> <ul style="list-style-type: none"> <li>Drugs and alcohol in the workplace.</li> <li>Expectation of regulator for competency and associated costs and time resources.</li> <li>Mental health and young workers MERCH, Men’s centre Donald Petrie, Donna Burt</li> <li>Confined spaces</li> <li>People previously prosecuted to give their perspective.</li> </ul> <p>Discussion on of roofers wearing sand shoes and not protective footwear. PPE needs to suitable for situation and in good order.</p> <p>Discussion on near miss reporting and positives in. Should be easy process to get uptake.</p>	

<p><b><u>2016 Dates</u></b></p> <p>April 21<sup>st</sup>  June 23<sup>rd</sup>  August 18<sup>th</sup>  October 20<sup>th</sup>  December 15<sup>th</sup></p>	
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### Meeting Close:

0845 Hours

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<b>Next Meeting:</b>	18 August	<b>Venue:</b>	BCITO
<b>Date:</b>	23 June 2016	<b>Time:</b>	7.30am
<b>Chair:</b>	Lindsay Mantel	<b>Minutes:</b>	Mark Freeborn