

## Wellington Safety Liaison Group

<b>Meeting Number:</b>	61	<b>Venue:</b>	Site Safe NZ Training Room, 23-25 Jarden Mile, Ngauranga Gorge, Wellington.
<b>Date:</b>	24 August 2017	<b>Time:</b>	310pm to 4:30pm
<b>Chair:</b>	Jeff Strampel	<b>Minutes:</b>	Katrina Guy

### Minutes of Meeting

#### Attendees

Name:	Company:	Name:	Company:
Justine Diamond	Advanced Siteworks	Lisa Chivers	Armstrong Downes
Marcus Gatarra	ECL Group	Wayne Arnott	Hawkins
Tim Holmes	Holmes Construction	Steve Benson	Naylor Love
Denise Dune	PCL Contracting	Zeb Reid	Platinum Safety
Thomas Towler	WorkSafe	Jeff Strampel	Site Safe NZ Inc
Alison Molloy	Site Safe NZ Inc	Katrina Guy	Site Safe NZ Inc
David Quintela	Site Safe NZ Inc	Fa'alau Tamaroa	Site Safe NZ Inc

#### Apologies

Name:	Company:	Name:	Company:
Simon Taylor	Armstrong Downs	Gareth June	Carters
Maurine Rolf	Fletchers	George Hamill	Fletchers
Vaughan Grainer	Geeves Scaffolding	Tim Greeves	Geeves Scaffolding
Clinton Geeves	Geeves Scaffolding	Grant Winfield	KONE Elevators Pty
Marta Fonseca	L T McGuinness	Anna Southen	Maycroft Construction
Andre Holm	Meridian	Keith Paine	Naylor Love
Stephen Bray	WorkSafe		

#### 1. Previous Minutes read

Item
a) Read and accepted

## 2. Matters Arising from Previous Minutes:

### Item

#### WSLG changes

- Jeff Strampel to remain Chair
- Now have a support group to organise workshops
- More sharing of information
- Worksafe still to present info
- Would like ACC to be brought back
- Workshop format
- Move to breakfast sessions
- Stick with current dates
- Venues and invites to be organised depending on how many people will be attending/invited

#### Support group

- Lisa Chivers – Armstrong Downes
- Tim Holmes – Holmes Construction
- Denise Dune – PCL
- Zeb Reid – Platinum Safety
- Justine Diamond – Advanced Siteworks

#### Workshops

- Clean air
- Fatigue Management
- Risk Assessments
- Hazardous Substances changes

#### Items to keep in mind when organising/delivering workshops

- Thomas Towler (WorkSafe) – right technical expert that is a good communicator
- Tim Holmes (Holmes Construction) – the tier below the Vertical Leaders group will benefit from these workshops
- Steve Benson (Naylor Love) – industry sharing

#### Site Safe will provide the following

- Chairman
- Minutes
- Invites
- Venue bookings

### 3. Guest Speaker(s)

Item
<p><b>Fatigue Work shop</b></p> <p>Jeff presented a couple of printouts on fatigue (attached).</p> <p>Questions raised</p> <p>Steve Benson - How do we stop construction double shifting, how can we control this</p> <p>Marcus Gataro – have questions in their tool box talk records form (see attached)</p> <p>Are workers fit for work?</p> <p>Will this task require work in excess of 12 hours duration including travel?</p> <p>Zeb Reid – has seen very few contracts stipulating number of hours worked.</p> <p>Once a worker has past 16 hours of work will act if impaired by alcohol.</p>

### 4.General Business:

Item
<ul style="list-style-type: none"><li>•</li></ul>
<p><b>Industry Updates</b></p> <p><b>ACC</b> – no representative</p> <p><b>WorkSafe</b> – Thomas Towler</p> <ul style="list-style-type: none"><li>• HSNO - more information to follow</li><li>• Asbestos</li><li>• Key points will be brought to the next meeting</li></ul> <p><b>Site Safe</b> – Update from Alison Molloy</p> <ul style="list-style-type: none"><li>• Industry leaders group H&amp;S practitioners meeting next week. There is great energy in this group</li><li>• 22 September AGM voting papers out soon and voting is via electronic voting</li><li>• There are two director vacancies</li><li>• Partnership with Vertical Horizonz MEWP will give credits towards our courses and are working to see what else we can cross credit</li></ul> <p>Update from Jeff Strampel</p> <ul style="list-style-type: none"><li>• Leadership in Safety course is being updated and there will be a trail course on 10<sup>th</sup> October. Further details to follow.</li><li>• Continued Professional Development courses for graduates in the Certificate in Construction Site Safety are<ul style="list-style-type: none"><li>○ 26<sup>th</sup> September</li><li>○ 31<sup>st</sup> October</li><li>○ 13<sup>th</sup> November</li></ul></li></ul>

Next Topic –

## 5.Actions

- Everyone – We need to update our Liaison meeting contacts to ensure attendance by relevant person. Please send any amendments or new contact details to Katrina Guy [kguy@sitesafe.org.nz](mailto:kguy@sitesafe.org.nz)

**Meeting Close:** 1645

**Next Meeting:** Number 61

Venue: TBC

Time: 7:30am to 1000am

## 2017 Dates:

Thursday 26 October 2017

Thursday 14 December 2017