

## Wellington Safety Liaison Group

<b>Meeting Number:</b>	64	<b>Venue:</b>	Site Safe NZ, 23-25 Jarden Mile, Ngauranga Gorge, Wellington.
<b>Date:</b>	22 February 2018	<b>Time:</b>	0730am to 0900am
<b>Chair:</b>	Jeff Strampel	<b>Minutes:</b>	Katrina Guy

### Minutes of Meeting

#### Attendees

Name:	Company:	Name:	Company:
Wayne Arnott	Hawkins	Wayne Benson	Housing NZ
Lisa Chivers	Armstrong Downes	Rod Abbie	Brien Electrical
Mark James	ETU	Damon Rongotaua	ETU
Emma Hyslop	Hays Recruitment	Brett Hamer	Naylor Love
Kellie Bullock	Keith Bullocks	Jeff Strampel	Site Safe
Katrina Guy	Site Safe		

#### Apologies

Name:	Company:	Name:	Company:
Justine Diamond	Advanced Siteworks	Maurie Rohloff	Fletchers
Gareth Jeune	Carters	Tim Holmes	Holmes Construction
George Hamill	Fletchers	Chris Diston	L T McGuinness
Andre Holm	Meridian	Bernard McClelland	MJH Engineering
Keith Paine	Naylor Love	Steve Benson	Naylor Love
Guy Conroy	Scafit	Rob Robinson	Site Safe (Board)

#### 1. Previous Minutes read

Item
a) Read and accepted

## 2. Matters Arising from Previous Minutes:

Item
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## 3. Guest Speaker(s)

Item
<b>WorkSafe – Susan Barrett – Changes to Hazardous Substances</b>
<b>See attached presentation</b>

## 4. General Business:

Item
<ul style="list-style-type: none"><li>• Marcus Gataro (ECL Group)<ul style="list-style-type: none"><li>○ Fatigue and temperature issues reminding staff to regularly hydrate</li><li>○ Also had hand vibration issues</li></ul></li></ul>
<b>Industry Updates</b>
<b>ACC</b> – no representative
<b>WorkSafe</b> – no representative
<b>Site Safe</b> – Jeff Strampel
<ul style="list-style-type: none"><li>• <u>New Board Members</u><ul style="list-style-type: none"><li>○ Grant Thomas – Dominion Constructors</li><li>○ Kristina Wischnowsky – Hire Access</li></ul></li><li>• <u>Vertical Horizonz Partnering Agreement</u><p>You can now renew your site access card by attending one of the following courses:</p><ul style="list-style-type: none"><li>○ Confined Space &amp; Gas Testing (2 days)</li><li>○ Low Level Scaffolding (2 days)</li><li>○ MEWP (1 day)</li></ul></li><li>• <u>Amended Booking Process</u><ul style="list-style-type: none"><li>○ To book a course via our website you will need to provide the following information:<ul style="list-style-type: none"><li>▪ Trainees date of birth</li><li>▪ Email address (especially if booking Passport Plus – Flexi)</li><li>▪ Cellphone number (text reminders)</li></ul></li></ul></li><li>• <u>Assignments</u><ul style="list-style-type: none"><li>○ We are no running Assignment workshops. These are free to attend and will be published on our website.</li></ul></li></ul>
Next Topic – Jeff Strampel will be facilitating a session on Duties of PCBU, consult, cooperate and coordinate and at the end of this session what that means on a construction site.

## 5.Actions

- Everyone – We need to update our Liaison meeting contacts to ensure attendance by relevant person. Please send any amendments or new contact details to Katrina Guy [kguy@sitesafe.org.nz](mailto:kguy@sitesafe.org.nz)

**Meeting Close:** 0900am

**Next Meeting:** Number 65

Venue: Site Safe NZ, 23-25 Jarden Mile, Ngauranga Gorge,  
Wellington

Time: 7:30am to 0900

### 2018 Dates:

19<sup>th</sup> April

21<sup>st</sup> June

23<sup>rd</sup> August

25<sup>th</sup> October

13<sup>th</sup> December