

Foundation Health and Safety Project Stakeholder Engagement Plan

BACKGROUND

To maintain the currency and relevancy of the foundational training we provide to the respective construction sectors, we are reviewing and redesigning the following courses:

- Foundation Passport – Building Construction
- Foundation Passport – Civil

Site Safe aims to provide a high-quality learning experience for all its learners this relies on sound direction and decision-making from industry leaders and subject matter experts. As a part of the consultation process, the project team will be working closely with an Industry Steering Group (ISG) and Subject Matter Experts to develop an industry agreed suite of Foundation Health and Safety knowledge learning products and services that are fit for purpose.

PURPOSE OF THE STAKEHOLDER ENGAGEMENT PLAN

The purpose of this plan is to provide a high-level overview of the key stakeholders that Site Safe will engage and consult with in this project.

KEY STAKEHOLDERS

Industry Steering Group

A group of industry leaders from the Commercial and Civil sectors that provide advice and direction on what foundational health and safety training should look like for the industry.

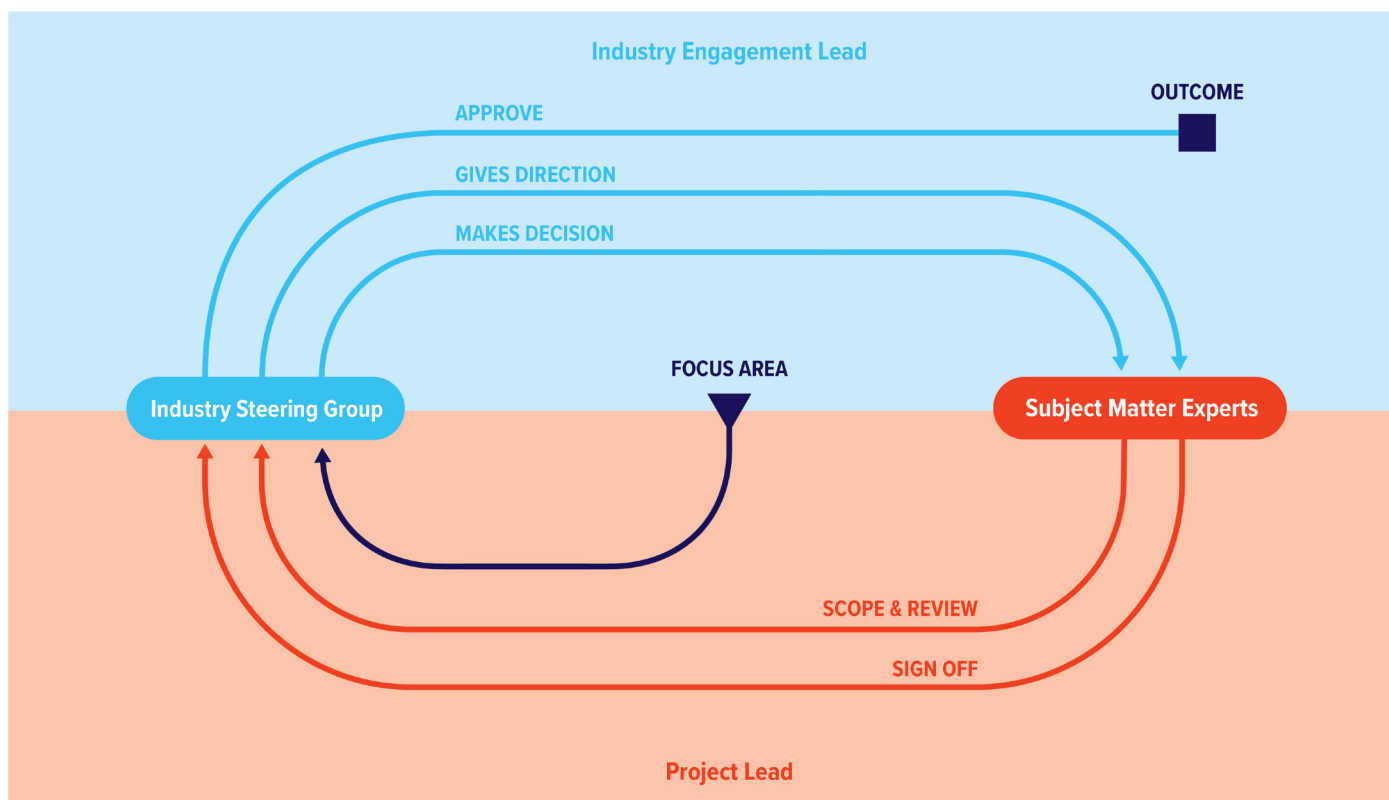
The ISG will support key decisions made by their nominated Subject Matter Experts specific to project deliverables.

Subject Matter Experts

A group of technical experts from the Commercial and Civil sectors who are nominated by the ISG to provide advice and direction on what foundational health and safety knowledge learning products and services should cover and include.

Industry Bodies

Site Safe will keep the relevant Industry Associations, Safety Liaison Groups and its Members and Customers abreast of the outcomes from the Foundation Health and Safety project, how it would impact, benefit or support them.



ENGAGEMENT METHODOLOGY

Tool / Activity	Description
Stakeholder Meetings	Face to Face or Zoom meetings and briefings will be used to present information, collaborate, gather views and expertise, make decisions, and gain subject matter expert options and approvals.
Option analysis/Research papers/ case studies	Supporting documents will be provided to key stakeholders to enable informed decision making.
Focus groups	Facilitated workshops with key groups on specific topics where required.
Surveys/questionnaires/interviews	Surveys or questionnaires sent out to collate feedback or key information that support decision making.
Course trials	Industry trials to test to the design/deliverables meet the intended outcomes.
Roadshows	Promote the outcomes/benefits of the deliverables from the project.
Emails and Newsletters	Communicate with and inform stakeholders.