

Date:

Company

Site Name



Onsite Training and Competency Register

Complete the register for each employee working on this site, noting Site Safe training that has been completed, along with other safety and trade training. This register is a record of training, qualifications, experience and competencies for your employees working on this site. It is not simply a copy of your company's comprehensive Training and Competency Register.

Name and ID No. <i>First and last name</i>	Site card type	Key role or tasks	Site induction date <i>DD/MM/YY</i>	Training/qualifications <i>(Any Site Safe training, trade and skills training, formal qualifications - certificate, licenses, unit standards, etc) relevant to the key role or task</i>	Experience <i>No. of years experience relating to the key role or task</i>	Competence <i>Level of competence related to task</i>

Types of qualifications, certificates, licences, unit standards, other:

EWP (elevated work platform), **PAT** (powder actuated tool), **FL** (fork lift), **FA** (fall arrest), **SCA** (scaffold), **DOG** (dogman), **LBP** (Licensed Building Practitioner – card type and number), **CRA** (crane – specify type), **MP** (mobile plant – specify type), **RELECT** (registered electrical worker), **ELTAG** (electrical testing and tagging), **STMS** (site traffic management supervisor), **TC** (traffic controller), **EXP** (explosives), **NZQA** (trade or safety units)

Competence designation: 1 = Under direct supervision, is not competent (watch all the time); 2 = Under supervision, is partially competent (line of sight); 3 = Indirect or occasional supervision, is partially competent (supervision nearby); 4 = Fully competent to work unsupervised; 5 = Competent to train.

Competence designation LULU:

LULU - under supervision, is partially competent (line of sight); Indirect or occasional supervision, is partially competent (supervision nearby); Fully competent to work unsupervised; Competent to train.