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**Contractor Monitoring / Evaluation**

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|  | **Date** | | | **Site of works** | | | | | | | | | | |  |
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|  | **Contractor** |  | | | | | | | | | | | | |  |
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|  | **Service Type** |  | | | | | | | | | | | | |  |
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|  | **Contact Person** |  | | | | | | | | | | | | |  |
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|  | **Position** |  | | | | | | | | | | | | |  |
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|  | **Phone** |  | | | | | | |  | Mobile | |  | | |  |
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|  | **Present at Meeting** |  | | | | | | | | |  |  | | |  |
|  | **Indicate Process Type** | **Monitoring / Assessment During Project** | | | | | | | | |  | **Post Contract / Work Completion Evaluation** | | |  |
|  |  | | | | | | | | | | | | | |  |
|  | **Item / Issue** | | | | |  | **Comments** | | | | | | | |  |
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Item / Issue examples: Signing-in, Incident Reporting and Investigation, Tools / Equipment, Training / Competence, Job Planning, Hazard Management, Communication, House-keeping, Behaviour.